

INSTRUCTION

601.00 Uniform Grading

The West Virginia Department of Education established a uniform grading policy that all county boards of education must use for those courses in which high school credit is awarded. State Policy 2515, Uniform Grading, establishes a framework on which our policy is constructed. The grade average, in both letter and percentage form, reflect the mastery of the content standards and objectives required for the course in which the student is enrolled.

Grading Scale, Quality Points and Extra Value Points

Table A. Non-Weighted Courses

<u>Average</u>	<u>Grade</u>	<u>Quality Points</u>
93 – 100	A	4.0
85 – 92	B	3.0
75 – 84	C	2.0
65 – 74	D	1.0
0 – 64	F	0.0
Pass / Fail	P / F	0.0

Beginning with the 2009 – 2010 school year, Advanced Placement (AP), International Baccalaureate (IB) and dual credit courses shall be weighted equally.

Table B and the procedure for calculating weighted GPA are contingent upon the waiver approval of §126-37-4 from WVBOE. Otherwise, the weighted course grading scale in WVBOE Policy 2515 will be used.

Table B. Advanced Placement, IB and Dual Credit Courses

<u>Average</u>	<u>Grade</u>	<u>Quality Points</u>	<u>Extra Value Points</u>
93 – 100	A	4.0	.05
85 – 92	B	3.0	.04
75 – 84	C	2.0	.03
65 – 74	D	1.0	.02
0 – 64	F	0.0	.00

Table C. Honors Courses

<u>Average</u>	<u>Grade</u>	<u>Quality Points</u>	<u>Extra Value Points</u>
93 – 100	A	4.0	.04
85 – 92	B	3.0	.03
75 – 84	C	2.0	.02
65 – 74	D	1.0	.01
0 – 64	F	0.0	.00

Procedure for GPA (Grade Point Average) Calculation and Class Ranking

Seniors shall be ranked at the end of the eighth (8th) semester to determine overall class ranking. All subjects for which high school credit has been earned, including courses taken before grade nine, must be used to calculate the total grade point average. High schools have the right to preliminarily rank students at the conclusion of the second (2nd), fourth (4th) and/or sixth (6th) semester if class ranking is needed.

In computing the final grade point average for class rank, all courses (including Honors, Advanced Placement, IB and Dual Credit) will be valued using the quality points listed in Tables A, B and C. Once the total grade average is calculated, Extra Value points will be added for each completed AP, IB, Dual and Honors credit course based on Tables B and C.

The final class rank and weighted GPA will be determined by the sum of the non-weighted GPA and Extra Value points.

Calculating the Yearly Average

The yearly average for courses in grades 9-12 shall be calculated as follows: (MC BOE Policy 1105.02)

- 1st 9 weeks grade = 20%
- 2nd 9 weeks grade = 20%
- 1st semester exam = 10%
- 3rd 9 weeks grade = 20%
- 4th 9 weeks grade = 20%
- 2nd semester exam = 10%

Evaluation of Student Performance

Students will be graded on the subjects in which they are actively enrolled. The evaluation process will include the use of multiple assessment techniques. These techniques may include but are not limited to informal assessments, standardized tests, teacher-made tests, observations, group work, projects, written and oral presentations.

Student learning and instructional strategies shall be guided by formative and summative assessments.

Exceptional Students

Students receiving services from the Office of Special Education, as well as students covered under a 504 Plan, will be evaluated based on criteria set forth in their 504 or Individualized Education Plan (IEP).

Incomplete

Any teacher assigning an Incomplete (I) for a course must change this mark to a standard grade before the conclusion of the next grading period unless prior permission has been granted by the principal. Under no circumstances shall an Incomplete (I) remain on any grading period at the conclusion of the school year.

Pass / Fail

Courses taken for Pass (P) / Fail (F) will be transcribed electronically on WVEIS but will not be used in calculating a final GPA.

Retaking a Course

A student who is required to or chooses to retake a course for a higher or passing grade will retain the better grade on the transcript for calculating the grade point average (GPA). The failing or lower grade shall be noted on the transcript; however, it shall be excluded when calculating the GPA.

Final Examinations

Any student enrolled in an Honors, Advanced Placement, Dual Credit, or IB course who earns a grade of D, or higher, and takes a final exam will receive weighted credit for the course.

A student may elect to take the AP exam at his/her own expense. The Mingo County Board of Education will reimburse the cost of the exam to any student who scores a 3 or higher.

Transferring AP, Dual Credit, IB and Honors Credits

For ranking purposes, any student who transfers into a Mingo County school may transfer Honors, AP, Dual and IB extra value (weighted) credit equivalent to the number of courses currently being offered to their graduating class at the school in which they are enrolling.

Adopted: September 10, 2009, West Virginia Board of Education

Revised:

Replaces: Policy 601.00, 601.01, 601.03/1105.04