

The rationale of energy conservation in itself is a profitable action, it lends itself to the furtherance of a life-style already in existence and predicts itself for future generations. Preventive measures taken at the present time will erase corrective measures later.

It shall be the policy of the Board of Education of the County of Mingo to conserve as much energy as possible at all times. Heating and lighting of buildings shall be maintained at the most comfortable level, however, this is to be done at the most conservative level possible. The building supervisor and school principal shall be responsible for the maintenance of high energy conservation practices by following the guidelines as outlined in this policy. The supervisor and principal may add to the energy practices in an effort to surpass these measures.

#### A. Heating

1. Temperatures shall be maintained at these levels by thermostat control when possible.

1. Classrooms	68°F	5. Shop	68°F
2. Cafeteria	68°F	6. Halls & Corridors	65°F
3. Kitchen	68°F	7. Unoccupied areas	55°F
4. Gymnasium when used for P.E.			65°F

2. On thermostats, temperature shall be set at 55-60°F during evenings of the school week. 50°F on weekends or when building is not in use.
3. Sunlight through unshaded windows shall be used when possible.
4. Drapes or blinds shall be closed after school hours to reduce heat loss and to keep out heat in summer. Accurate temperature readings shall be taken by the Principal or custodian at the request of the Principal. Windows will not be used to regulate room temperature.
5. Heating vents and stoves shall not be blocked with furniture or drapes.
6. Temperature settings will be lowered for hot water heaters to the lowest acceptable level.
7. Fans and ventilation equipment in kitchens and home economic rooms will be operated only when cooking equipment is in operation.
8. Ovens, bun warmers, food service warmers and other such equipment shall not be preheated until 5 (five) minutes before needed. Turn off immediately after use.

308.00

ENERGY POLICY  
CONTINUED

9. Showers will be checked constantly by P.E. teachers and coaches to insure economical and efficient use.
  10. Buildings shall not be preheated until  $\frac{1}{2}$  hour prior to arrival of students.
  11. This policy will apply to all county office buildings as well as classroom.
- B. Lighting:
1. Lights shall be turned off when not in use.
  2. Lights nearest windows shall be turned off when outside light is adequate.
  3. Lighting will be reduced to lowest possible level after school hours. Security lights only.
  4. Outdoor lights shall be turned off at daylight.
  5. This policy will apply to all county office buildings as well as classrooms.