

The Mingo County Board of Education, believing that the health and general safety of its students and staff are of paramount concern, shall strive to eliminate all concerns as stated in reports of state regulatory agencies. It shall be the responsibility of the Maintenance Director to review reports of state regulatory agencies (Health Department, Fire Marshal, Department of Natural Resources, Environmental Protection Agency, etc.) and to plan for corrective action to eliminate areas of non-compliance. The board hereby establishes these concerns as the top priority for its Maintenance Director to fulfill.

The Maintenance Director should then refer to classification of School Documents, School Maintenance Request Forms, and requests submitted by the Superintendent to further plan for corrective action of maintenance concerns. A program of preventative maintenance should also be utilized by the maintenance department to prevent minor problems requiring greater sums of money and manpower. At all times the maintenance director shall work under the direct supervision of the Superintendent and/or Assistant Superintendent.

The Maintenance Director shall address any concerns considered of "an emergency nature" prior to any of the other aforementioned items.