

CARE OF THE BUILDING  
FIRE PREVENTION DUTIES

1. The custodian is responsible for protecting the building and property against fire hazards and deterioration whenever this may be possible through the exercise of watchfulness, the making of minor repairs, or the prompt reporting of the need for major repairs
2. The custodian shall remove immediately, and dispose of, any oily waste, flammable or combustible materials which it has been necessary to use. It is highly important that all possible precautions be used in order that the lives of children and the property may not be endangered through the possibility of fire.
3. The custodian should pay careful attention to electrical wiring and equipment and shall be constantly on the lookout for any fire hazards. Special attention is called to the installation of fuses and under no circumstances are fuses of a higher amperage to be installed in boxes than those for which the circuit is intended.
4. Exit doors shall be kept unlocked and ready for use during the school hours and should be inspected regularly.
5. The custodian shall inspect and keep in readiness all fire fighting equipment installed in his building.
6. Under no circumstances shall building exits be blocked with trash barrels, old seats, etc., but shall be kept cleared at all times. The custodian should clear all cupboards, storage rooms, furnace rooms, etc., of all trash and not allow it to accumulate. Surplus equipment should not be allowed to collect but should be reported to the central office and arrangements made for its storage.