

The principal is responsible for the administration of his total school program, all matters pertaining to buildings and grounds come under the sphere of his jurisdiction. He is charged with the supervision of his custodial staff, who are subordinate to him in all matters. He is responsible for frequent building inspections and shall call conferences with the custodian as he deems necessary to maintain high standards of cleanliness and order in his building and school grounds.

It shall be the duty of the principal to report and request repair of any item in need of repair to the Director of Maintenance.

It is the responsibility of the Director of Maintenance to see that all State Laws, codes and regulations that pertain to Health, Safety and Energy Conservation are adhered to. Therefore, work projects that pertain to buildings and grounds must be approved by the Director and Superintendent no matter who performs the actual work.