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MINGO COUNTY SCHOOLS

PLANNING EDUCATIONAL FIELD TRIPS

I. Preparation for the Educational Field trip - only!

- A. Every student going on a field trip must be aware of the objective (what I am supposed to learn).
- B. Students must have prior teaching to understand the objective.
- C. Students and teachers must understand what they will be accountable for after the trip.
- D. Funding trips must not interfere or disrupt other classes in the school.
- E. Funding projects at school and on school property (during school) should be discontinued. It causes loss of time on task and many discipline problems.
- F. Only students, teachers, and parents in the class will go on class field trips.
- G. Field trips must be relevant to the grade subject content.
- H. Trips should have a learning atmosphere.
- I. Parent or guardian must give written permission with signature and date.
- J. **The person in charge of the school will be accountable for a meaningful, well planned academic field trip.**

II. One field trip per year (not mandatory)

- A. 80% of the class must participate (go) on the planned educational field trip.
- B. Plan the trip during the first semester.
- C. Students who do not go on a field trip will attend school and be taught.

Adopted by the Mingo County Board of
Education 7/1/91.

III. Field Trips within 100 mile radius of Mingo County Schools

Field trips planned within a 100 mile radius of the school require the approval of the school principal only.