

1105.02

PROMOTION AND RETENTION

The Mingo County Board of Education believes students must attain the required instructional goals, objectives and/ or units of credit, as defined in WV State Policies 2510, 2520 and/or 2419, within each grade level.

OBJECTIVES

1. Students will be able to perform grade level skills as defined in WV Policy 2520 or individual education goals as defined in WV Policy 2419, as appropriate.
2. Students will demonstrate proficiency in the state adopted assessment instruments within each grade level at state performance levels.
3. Students will meet the minimal attendance requirements of the county attendance policy.

PROCEDURES

Promotion of a student is a professional judgment based on the attainment of academic skills outlined in WV Policy 2520 or WV Policy 2419, mastery of informal assessment tools as established by the teacher, and/or compliance with county policies governing attendance and discipline.

Retention of a student is a professional judgment based on the **inability** to attain academic skills at the expectancy level(s) outlined in WV Policy 2520 or WV Policy 2419, mastery of informal assessment tools as established by the teacher, and/or compliance with county policies governing attendance and discipline.

Grades K-8:

In grades K-8, a student, who is to be considered for grade level or subject-based academic acceleration or grade-level retention, **must** be referred to the School Assistance Team (SAT) no less than one-grading period prior to the conclusion of the school year. **The SAT committee will design an at-risk plan and chart progression levels of the intervention process. This charting will serve as one criterion for the academic acceleration or retention process.** If academic acceleration is a consideration, the SAT committee will also request a comprehensive evaluation, which will be a second criterion for the determination of the appropriate educational environment. If **retention** is a consideration, the SAT committee will review state assessment results, at-risk plan results, informal assessment results and determine if a comprehensive evaluation is warranted.

For either retention or acceleration, the SAT will also consider:

- student(s) academic performance
- student(s) maturation levels
- student(s) coping skills
- student(s) attendance
- student(s) independent skills

Once the child has been referred to the SAT for acceleration or retention, the parent(s) will be notified by the principal. The parent will be invited to participate in the SAT meeting(s) and will receive rationale for the SAT referral. After the initial SAT meeting and the develop of the at-risk plan, the parent will be informed of all additional review meetings and the progress of their child relevant to:

- the at-risk plan
- the results of formal and informal assessments
- the interpretation of the results

NO student will be moved to the next grade level on a trial basis and demoted if the trial period proves unsuccessful. **NO student(s) promotion or retention shall be determined by the student's placement in the special education program.**

Specific to grades five (5) through eight (8), a student who fails two or more of the core subjects will be retained in the given grade. (All above outlined steps will be followed as well.)

GRADES 9 THROUGH 12:

In grades nine (9) through twelve (12), a student will earn credit status for each class. If the student fails any course, credit is denied; and the student is required to repeat the core subject or elective subject(s) until the appropriate credit(s) is earned. Failure of a course(s) could result in a **delayed graduation date**. A student's absence can result in a failing grade if non-compliance with the county attendance policy impacts the course grade average. Ninth through twelfth grades are averaged by calculating:

1st 9 wks grade = 20%

2nd 9 wks grade = 20%

3rd 9 wks grade = 20%

4th 9 wks grade = 20%

1st Semester Exam = 10%

2nd Semester Exam = 10%

All students will take first semester exams in core courses, at the minimum, and may be exempt from ALL second semester exams if county attendance criteria have been met.

A student can access extended school programs to change a failing course grade if the extended school programs are available. Parents will be notified of the student's academic progress at the mid-point of each grading period. Honors and/or advanced course offerings will

be afforded to the student who can manage a more rigorous curriculum. A student in grades 9-12 who is determined by school personnel to be at-risk (academic, social, behavior, medical or physical concerns), WILL be referred to the SAT committee. The SAT committee will make recommendations, design an intervention plan and secure parental/student input in the process.

ADOPTED: August 22, 2001

Replaces Policies: 1100.00 C
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